OFFICE OF THE REGISTRAR

January 17, 2023

Dear AUB students,

Membership in the NSSF (National Social Security Fund) is mandatory by law for all Lebanese and French students (excluding freshman and students that are older than 30 years). Non-Lebanese students may not join.

All New, continuing, and Old Returning students (who were not registered or declared in Fall 2023) are URGED to complete the NSSF declaration form for the academic year 2023-24.

Declaration starts from January 19, 2023, till February 17, 2023.

You should come in person to the Office of the Registrar Front Desk from Monday – Friday, from 9:00 - 11:00 then from 3:00 - 4:00.

Declaration forms are available at the Office of the Registrar, Front desk.

Please read the following carefully before you fill out the form:

A- Benefit from NSSF
1. Students who benefit from one of their parent’s NSSF.
2. Students who are working and have their own NSSF number.
Bring a certificate showing your NSSF number parent's NSSF number to refund the charged fee. (N.B. The deducted fee is nonrefundable after the deadline)

**B- Do not benefit from NSSF**

1. Students who don't benefit from their parents' NSSF or
2. Students who do not work

Bring a family registration form or copy of the Identity Card to have your own NSSF number.

**AUB staff dependent should declare too.**

If you have any question, please contact Mr. Samir Hajj Youssef (sh20@aub.edu.lb)

Kind regards,

Office of the Registrar